

Directions

Your application was selected by the Federal government for review in a process called "Verification." In this process, we will be comparing information from your application with signed copies of your (and your spouse's, if you are married) 2008 Federal tax forms. If you are not required to file a 2008 Federal tax return, you must provide your (and your spouse's) 2008 W-2 forms. The law states that we have the right to ask you for this information before awarding Federal and State aid. If there are differences between your application information and your financial documents, we may need to send in corrections to the Federal processor in order to have your information reprocessed.

You need to:

- Complete all sections of this form, including required signatures.
- Submit the completed worksheet, all tax forms, W-2's, and any other requested documents to the Fitchburg State College Financial Aid Office.
- Talk to a Fitchburg State College financial aid administrator if you have questions about completing this form.

Try to complete this form as soon as possible so that the processing of your aid will not be delayed. Please note that students are randomly selected for verification and that this process may occur at any time throughout the award year.

A. Student Information

Name: _____ Soc Sec #: _____
Last First MI

Street Address: _____

City: _____ State: _____ Zip code: _____

Date of Birth _____ Phone number: (_____) _____

B. Family Information

List the people that you (and your spouse) will support between July 1, 2009 and June 30, 2010. Include:

- yourself
- your spouse
- your dependent children (if you provide more than half support and will continue to do so from July 1, 2009 through June 30, 2010)

Include other people as part of your family only if:

- they lived with you and received more than half of their support from you (or your spouse) at the time you completed your student aid application

AND

- they will continue to get more than half of their support from you from July 1, 2009 through June 30, 2010.

Write the names of all family members. Also write in the name of the college for any family member who will be attending college at least half-time between July 1, 2009 and June 30, 2010, and will be enrolled in a degree or certificate program. If you need more space, attach a separate page.

Full name	Age	Relationship	College
Student applicant		self	FSC

C. Student (and Spouse) Federal Tax Information

All students must check one: I (we) have attached a signed 2008 Federal tax return and 2008 W-2's. (IRS Form 1040, 1040A, 1040EZ, Puerto Rican tax return, or foreign tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or from the IRS at 1-800-829-1040.)

I (we) will not file and am not required to file a 2008 Federal Income Tax Return. I have attached all 2008 W-2's and have reported all earnings below:

Employer/Source of Income	Amount received for 2008
_____	\$ _____
_____	\$ _____

D. Student (and Spouse) Untaxed Income and Benefits

All students must complete this section. DO NOT LEAVE BLANKS. PUT ZEROES WHERE NECESSARY.

Report all untaxed income that you (and your spouse) received for 2008:

Child support received in 2008 \$ _____

Workers' Compensation \$ _____

Untaxed Pensions \$ _____

Other (specify): _____ \$ _____

Other (specify): _____ \$ _____

E. Sign this worksheet

By signing this worksheet, I (we) certify that all of the information reported to qualify for Federal student aid is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this form, you may be fined, sentenced to jail, or both.

Student	Date	Spouse	Date
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F. Submit this form, along with your signed 2008 Federal tax returns and 2008 W-2's to:

Financial Aid Office
Fitchburg State College
160 Pearl Street
Fitchburg, MA 01420-2697