

FITCHBURG STATE COLLEGE

VERIFICATION OF INCOME REDUCTION IN 2009

Student Name: _____ ID. #: _____

Today's Date: _____

Please complete this form to document a **significant** decrease (20% or more) of a household member's income, if 2009 income will be less than it was in 2008. To get the most accurate estimate of 2009 income, you will be asked to *document actual income earned* from the beginning of 2009 until now, and *project expected income* from now until the end of the year. **Forms submitted without complete documentation will not be reviewed.**

Name of person whose income has decreased: _____

Relationship to Student: Self Mother Father Spouse

(Circle only one; if more than one household member's income has decreased, please complete a separate form.)

Date the decrease occurred: ____/____/____

Circumstances (check one):

Loss of job and still unemployed.

Started new job (date): ____/____/____

Please explain the circumstances below (attach separate sheet if needed). **Please attach a signed copy of your 2008 federal income tax return and 2008 W2's.** If a letter of separation was received from the employer, please attach a copy.

Actual Income Earned from January 1, 2009 until today

Since actual income can be documented, please attach all supporting documentation available to you. Please complete all boxes, writing zeros where applicable.

Taxed Income (Gross)

<i>Income Source</i>	<i>Dollar Amount</i>	<i>Supporting documentation to attach</i>
Income from working (wages, salaries, tips)	\$	Final pay stub
Unemployment Benefits	\$	Documentation from unemployment agency (copy of unemployment pay stub)
Severance Pay	\$	Letter/documentation from company
Income from a business you own	\$	
Other taxed income not listed (please specify source)	\$	

Untaxed Income

Worker's Compensation	\$	
Disability	\$	
Social Security Benefits or SSI	\$	
Retirement Benefits	\$	
Other untaxed income not listed (please specify source)	\$	
Total of Actual Taxed + Untaxed Income	\$	← Box A

Projected Income from ____/____/2009 (today's date) until December 31, 2009.

Attach any supporting documentation available to you. Please complete all boxes, writing zeros where applicable.

Taxed Income (Gross)

<i>Income Source</i>	<i>Dollar Amount</i>	<i>Supporting documentation to attach</i>
Income from working (wages, salaries, tips)	\$	Current pay stub
Unemployment Benefits	\$	Documentation from unemployment agency (copy of unemployment pay stub)
Severance Pay	\$	Letter/documentation from company
Income from a business you own	\$	
Other taxed income not listed (please specify source)	\$	

Untaxed Income

Worker's Compensation	\$	
Disability	\$	
Social Security Benefits or SSI	\$	
Retirement Benefits	\$	
Other untaxed income not listed (please specify source)	\$	
Total of Actual Taxed + Untaxed Income	\$	← Box B

Estimate of My Total 2009 Income	\$	← Box A + Box B
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Certification

The figures listed above represent an accurate and realistic estimate of my 2009 income, earnings, and benefits. I have attached supporting documentation of this information. I understand that the penalty for submission of fraudulent information on this form may be repayment of monies received, plus a fine, imprisonment, or both.

Student's Signature: _____ Date: _____

Spouse's Signature: _____ Date: _____

Father's Signature: _____ Date: _____

Mother's Signature: _____ Date: _____

Please return this form and all documentation to the Financial Aid Office for review.